Idea Office Consultation appointment booking in Open IRIS

You can book an *Idea Office* consultation appointment in Open IRIS with the Charité/BIH Innovation team. These take place weekly on Wednesdays between 3-4 pm.

Once you have submitted a booking you will receive a confirmation of the booking by email followed by an MS Teams meeting invite.

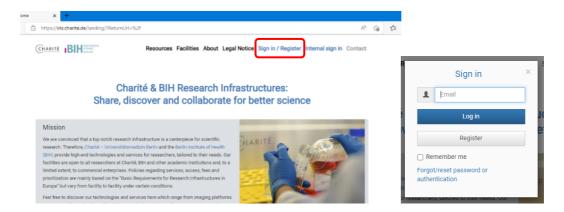
1. Sign into Open IRIS

Sign into Charité/BIH Open IRIS via the homepage at the following link: https://iris.charite.de

Or use the following QR code to navigate to the login:

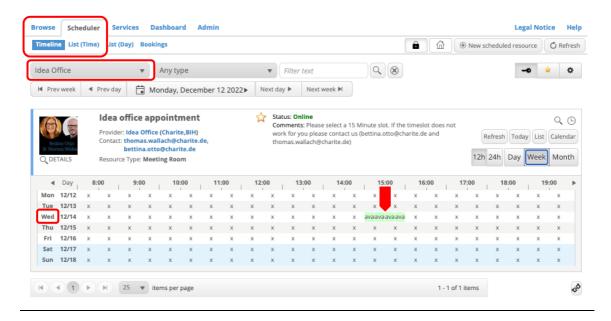
You can sign in with your Charité email address and password without any registration needed.





2. Booking an appointment

Navigate to Scheduler > Timeline and then select Idea Office from the Provider dropdown menu. You can then book a 15 min timeslot during the consultation hours on Wednesday's between 3-4pm.



The appointment requires approval and once the request has been approved you should receive an email from Open IRIS.

For issues regarding booking an appointment contact: bettina.otto@charite.de or thomas.wallach@charite.de For issues regarding OpenIRIS contact: openiris@charite.de